

MINUTES OF CODDINGTON AND DISTRICT PARISH COUNCIL ANNUAL MEETINGS HELD ON TUESDAY  
9<sup>TH</sup> MAY 2017 COMMENCING 7.30PM IN CODDINGTON PARISH ROOMS

1. PRESENT; Cllrs. R. Sadler, P. Mitchell, J. Bellis, V. Wardle  
A. Rutter, C. Cottrell, C. Taylor (Clerk) and  
1 Member of the public.

2. APOLOGIES; None received.

3. CHAIRMANS ANNUAL REPORT

Cllr. Sadler thanked all Councillors for their continued services to the Parish Council. Interest in pursuing the making of a Neighbourhood Plan had waned in the community and the Parish Council had therefore decided to halt the process for the time being. An advert had been placed for an additional Councillor for Clutton but there had been no interest. Operation Shield had been launched throughout the parish funded by the Parish Council.

4. ELECTION OF CHAIRMAN

Cllr J. Bellis proposed Cllr Sadler for election as Chairman; this was seconded by Cllr A. Rutter. Cllr Sadler was duly elected to serve as Chairman of Coddington & District Parish Council for the forthcoming year.

5. ELECTION OF VICE-CHAIRMAN

Cllr A. Rutter proposed Cllr Mitchell for election as Vice-Chairman; this was seconded by Cllr J. Bellis. Cllr Mitchell was duly elected to serve as Vice-Chairman of Coddington & District Parish Council for the forthcoming year.

6. ADOPTION OF ANNUAL ACCOUNTS

The Clerk tabled the accounts for the Financial Year ending 31 March 2017.

**Resolved;** to duly adopt the accounts for the preceding financial year. Section 1 and 2 of the Annual Audit return, bank reconciliation, ledger and year end statement was authorised and signed off by Cllr Sadler.

7. Adoption of Code of Conduct: Agreed: Proposed by Cllr P. Mitchell and seconded by Cllr J. Bellis.

8. Adoption of Standing Orders: Agreed: proposed by Cllr A. Rutter and seconded by Cllr C. Cottrell.

9. Adoption of Financial Regulations and Appointment of Signatories: Agreed to remain as previous year (R. Sadler and P. Mitchell). Proposed by Cllr J. Bellis and seconded by Cllr Mitchell.

10. Appointment of Internal Auditor: Agreed to reappoint Herb Powell. Proposed by Cllr P. Mitchell and seconded by Cllr J. Bellis.

11. Review of Risk Assessment: Agreed no change. Proposed by Cllr P. Mitchell and seconded by Cllr C. Cottrell.

12. Review of insurance: Agreed to renew with last years' provider AON. Proposed by Cllr R Sadler and seconded by Cllr P. Mitchell.

13. Pension Scheme: Duties noted and a letter given to the clerk outlining those duties as an employer.

INDIVIDUAL PARISH MEETINGS FOLLOWED;

**STRETTON;** Meeting commenced 7.45pm.

Cllr Cottrell reported that temporary road signage had now been removed and replaced with others which afforded more visibility.

The meeting concluded at 7.50pm.

**BARTON;** Meeting commenced 7.50pm.

Cllr Wardle reported pot holes in need of attention and issues with motorists exiting through the no exit at Cock o Barton as the road was blocked by parked vehicles if using the correct route out of the village.

The meeting concluded at 7.55pm.

**CARDEN;** Meeting commenced 7.55pm.

Cllr Bellis informed that she had no issues to raise.

The meeting concluded at 8.00pm.

**CODDINGTON;** Meeting commenced 8.00pm

Cllr Sadler reported that there had been increased activity with silaging. Although the dip in the road at Beachin Lane had been reported it had not yet been rectified.

The meeting concluded at 8.05pm.

**ALDERSEY;** Meeting commenced 8.05pm.

Cllr Sadler reported;

- (i) the wood decimation at Chowley was being investigated by the planning department.
- (ii) the finger posts needed repainting.
- (iii) there was a down loadable app available (SMILE) for GPS pinpointing/reporting of rubbish for collection.

The meeting concluded at 8. 10pm.

**CLUTTON;** Meeting commenced 8.10pm.

Cllr Mitchell reported;

- (i) Clutton still had only 1 Cllr instead of 2 as it was carrying a vacancy.
- (ii) Some road signage required cleaning.
- (iii) Issue of dog fouling on the school field seemed to have been resolved.
- (iv) Water on the main road at Clutton had been reported to United Utilities.

The meeting concluded at 8.15pm